



**BOARD MEETING AGENDA  
MAY 23, 2011  
7:00 PM  
ADMINISTRATIVE OFFICES  
107 OREGONIA ROAD  
LEBANON, OHIO 45036**

**BOARD TRAINING AT 6:00 PM  
ETHICS COUNCIL MEETING AT 6:45 PM**

1. Call to Order: Eugene Rose, President
2. Roll Call: Mary Butcher, Designated Recorder
3. Pledge of Allegiance
4. Approval of the 04/25/11 Regular Board Meeting Minutes
5. Hearing of the Public
6. Superintendent's Report
  - Facilities Committee
  - Finance Committee
  - Insurance Committee
7. Board President's Report
8. Ethics Council Report
9. Resolutions
  - 11-05-01 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contracts *Funded By The Pooled Fund.*
  - 11-05-02 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign *The Pooled Funding Contract.*
  - 11-05-03 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Clinical Committee Coordination Contract With Educational Service Center Funded By *The Pooled Fund.*

- 11-05-04 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Winton Transportation, Inc. D.B.A. U.T.S.
- 11-05-05 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Primary Solutions.
- 11-05-06 The Warren County Board Of Developmental Disabilities Requests That The Warren County Board Of Commissioners Sell The Property Located At 129 North Main Street, Waynesville, Ohio And Allocate The Net Settlement Proceeds To The Warren County Board Of Developmental Disabilities.
- 11-05-07 Approval Of Board Member Reimbursements.

10. Financial Report

- Approval is requested for actual Warren County Board of Developmental Disabilities operating expenses of \$1,763,543.84, excluding Board Member reimbursement expenses for the month of April 2011, with cumulative annual totals amounting to \$12,988,121.13 as confirmed by the Warren County Auditor's Office.
- Approval is also requested for actual Pooled Fund expenses, for which the Warren County Board of Developmental Disabilities is the fiscal agent in the amount of \$47,792.34 for the month of April 2011, with cumulative annual totals amounting to \$115,888.32.
- Total expenses for Warren County Board of Developmental Disabilities and Pooled Fund for April 2011 amounts to \$1,811,336.18, not including Board Member reimbursements of \$24.00, with annual totals equaling \$13,104,033.45.

11. Old Business

12. New Business

13. Executive Session

14. Adjournment



**WARREN COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
BOARD RESOLUTION**

**Resolution Number:** 11-05-01

**Date of Resolution:** 05-23-11

**Topic of Resolution:**

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contracts *Funded By The Pooled Fund*.

**RESOLUTION**

**Whereas**, there are children residing in Warren County with multiple service needs that necessitate collaborative funding for residential services, and

**Whereas**, these children are served jointly by Warren County Board of Developmental Disabilities, Warren County Children’s Services, Warren County Mental Health, and Warren County Juvenile Court, and

**Whereas**, these individuals need residential services to maintain health and safety.

**THEREFORE, BE IT RESOLVED**, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the following residential services contracts *funded by the Pooled Fund* for a total of **\$9,587.20**.

<b>Cherish Life, Agency Provider</b>			
JM & MM	04/01/11 – 04/30/11	Respite Services	\$ 1,000.00
TQ	04/01/11 – 06/30/11	Respite Services	\$ 5,990.40
		Subtotal	<b>\$ 6,990.40</b>
<b>RMS of Ohio, Agency Provider</b>			
RK	04/01/11 – 06/30/11	Respite Services	\$ 2,596.80
		Subtotal	<b>\$ 2,596.80</b>

(These contracts have been approved as to form by the Prosecutor’s Office and reviewed by the Ethics Council.)

Number of Board Members Present \_\_\_\_\_

Abstentions \_\_\_\_\_

In Favor \_\_\_\_\_

Opposed \_\_\_\_\_

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President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
BOARD RESOLUTION**

**Resolution Number:** 11-05-02

**Date of Resolution:** 05-23-11

**Topic of Resolution:**

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign *The Pooled Funding Contract*.

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**RESOLUTION**

**Whereas**, there are children residing in Warren County with multiple service needs that necessitate collaborative funding for residential services, and

**Whereas**, these children are served jointly by Warren County Board of Developmental Disabilities, Warren County Children's Services, Warren County Mental Health, and Warren County Juvenile Court, and

**Whereas**, these individuals need residential services to maintain health and safety.

**THEREFORE, BE IT RESOLVED**, the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign *the Pooled Funding Contract* established between the Warren County Board of Developmental Disabilities, Warren County Children's Services, Warren County Mental Health, and Warren County Juvenile Court effective July 1, 2011 – June 30, 2012 at a cost not to exceed (contracted share) of **\$100,000.00**.

Warren County Board of Developmental Disabilities	\$100,000.00
Warren County Children's Services	\$100,000.00
Warren County Mental Health	\$100,000.00
Warren County Juvenile Court	\$100,000.00
<b>2011/2012 Pooled Fund</b>	<b>\$400,000.00</b>

(This contract has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present \_\_\_\_\_

Abstentions \_\_\_\_\_

In Favor \_\_\_\_\_

Opposed \_\_\_\_\_

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President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
BOARD RESOLUTION**

**Resolution Number:** 11-05-03

**Date of Resolution:** 05-23-11

**Topic of Resolution:** The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Clinical Committee Coordination Contract With Educational Service Center Funded By *The Pooled Fund*.

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**RESOLUTION**

**Whereas**, there are children residing in Warren County with multiple service needs that necessitate collaborative funding and collaborative case management of services, and

**Whereas**, a Pooled Funding Contract has been established between Warren County Board of Developmental Disabilities, Warren County Children’s Services, Warren County Mental Health, and Warren County Juvenile Court, and

**Whereas**, these individuals need coordination of clinical services and residential contract services to ensure health and safety, and

**Whereas**, Warren County Educational Service Center Coordinated Care team has agreed to provide Clinical Committee Coordination for these children served by the Pooled Funding contract.

**THEREFORE, BE IT RESOLVED**, the Warren County Board of Developmental Disabilities authorizes the Superintendent, as Fiscal Agent for *the Pooled Funding* Contract established between the Warren County Board of Developmental Disabilities, Warren County Children’s Services, Warren County Mental Health, and Warren County Juvenile Court, to sign the Clinical Committee Coordination Contract for the July 1, 2011 – June 30, 2012 contract year, in the amount of **\$25,000.00**.

(This contract has been approved as to form by the Prosecutor’s Office and reviewed by the Ethics Council.)

Number of Board Members Present \_\_\_\_\_

Abstentions \_\_\_\_\_

In Favor \_\_\_\_\_

Opposed \_\_\_\_\_

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President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
BOARD RESOLUTION**

**Resolution Number:** 11-05-04

**Date of Resolution:** 05-23-11

**Topic of Resolution:** The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Winton Transportation, Inc. D.B.A. U.T.S.

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**RESOLUTION**

**Whereas**, transportation services are needed for individuals enrolled in the Adult program, and

**Whereas**, those individuals need transportation to and from their place of residence and their place of employment, and

**Whereas**, Winton Transportation, Inc. d.b.a. U.T.S. can provide the transportation services effective June 1, 2011, through May 31, 2012.

**THEREFORE, BE IT RESOLVED**, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the contract with Winton Transportation, Inc. d.b.a. U.T.S.

(This contract has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present \_\_\_\_\_

Abstentions \_\_\_\_\_

In Favor \_\_\_\_\_

Opposed \_\_\_\_\_

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President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
BOARD RESOLUTION**

**Resolution Number:** 11-05-05

**Date of Resolution:** 05-23-11

**Topic of Resolution:** The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Primary Solutions.

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**RESOLUTION**

**WHEREAS**, Primary Solutions, an Ohio Corporation has developed and licensed its software program marketed under the name Gatekeeper, and

**WHEREAS**, the Warren County Board of Developmental Disabilities currently utilizes Gatekeeper software that manages the many programming and billing aspects of the services being provided, and

**WHEREAS**, the licenses for the Gatekeeper software will expire on June 11, 2011.

**THEREFORE, BE IT RESOLVED**, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the contract with Primary Solutions effective June 12, 2011 to June 11, 2012, for a cost not to exceed \$50,000.

(This contract has been approved as to form by the Prosecutor's Office.)

Number of Board Members Present \_\_\_\_\_

Abstentions \_\_\_\_\_

In Favor \_\_\_\_\_

Opposed \_\_\_\_\_

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President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
BOARD RESOLUTION**

**Resolution Number:** 11-05-06

**Date of Resolution:** 05-23-11

**Topic of Resolution:** The Warren County Board Of Developmental Disabilities Requests That The Warren County Board Of Commissioners Sell The Property Located At 129 North Main Street, Waynesville, Ohio And Allocate The Net Settlement Proceeds To The Warren County Board Of Developmental Disabilities.

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**RESOLUTION**

**WHEREAS**, certain property located at 129 W Main Street, Waynesville, Ohio was acquired on October 7, 1980 and titled in the name of the Warren County Board of Commissioners on behalf of this Board who paid principal and interest totaling \$74,125.75, and

**WHEREAS**, this Board caused the said property to be renovated in 1992 and expended the sum of \$95,968.31 for such renovation, and

**WHEREAS**, the said property was used as a Group Home by this Board until December 31, 2010, and

**WHEREAS**, said property is no longer needed for public use as its floor plan consists of all bedrooms being located on the second floor and are not accessible for this Board's individuals served, and

**WHEREAS**, this Board desires that the Warren County Board of Commissioners sell the said property and allocate the net settlement proceeds to this Board, and

**WHEREAS**, this Board has caused the said property to be appraised and the appraiser's opinion of value is \$200,000.00.

**THEREFORE, BE IT RESOLVED**, the Warren County Board of Developmental Disabilities requests that the Warren County Board of Commissioners sell the property located at 129 North Main Street, Waynesville, Ohio and allocate the net settlement proceeds to the Warren County Board of Developmental Disabilities.

(This resolution has been approved as to form by the Prosecutor's Office.)

Number of Board Members Present \_\_\_\_\_

Abstentions \_\_\_\_\_

In Favor \_\_\_\_\_

Opposed \_\_\_\_\_

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President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
BOARD RESOLUTION**

**Resolution Number:** 11-05-07

**Date of Resolution:** 05-23-11

**Topic of Resolution:** Approval Of Board Member Reimbursements.

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**RESOLUTION**

**Whereas,** Board Members have incurred reimbursable expenses.

**THEREFORE, BE IT RESOLVED,** that the Warren County Board of Developmental Disabilities authorizes the approval of the following travel reimbursements for the month of April 2011 and the total \$24.00 be added to the year to date expenses.

Eugene Rose – \$24.00

Number of Board Members Present \_\_\_\_\_

Abstentions \_\_\_\_\_

In Favor \_\_\_\_\_

Opposed \_\_\_\_\_

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President, Warren County Board of Developmental Disabilities