



**BOARD MEETING AGENDA
JUNE 20, 2011
7:00 PM
ADMINISTRATIVE OFFICES
107 OREGONIA ROAD
LEBANON, OHIO 45036**

ETHICS COUNCIL MEETING AT 6:45 PM

1. Call to Order: Eugene Rose, President
2. Roll Call: Mary Butcher, Designated Recorder
3. Pledge of Allegiance
4. Approval of Amended Agenda
5. Approval of the 05/23/11 Regular Board Meeting Minutes
6. Executive Session
 - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
 - Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
7. Hearing of the Public
8. Superintendent's Report
 - Facilities Committee
 - Finance Committee
 - Insurance Committee
9. Board President's Report
10. Ethics Council Report
11. Resolutions

- 11-06-01 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contracts *Funded By The Pooled Fund.*
- 11-06-02 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Room And Board Contracts.
- 11-06-03 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With The Regional Autism Advisory Council To Provide A Regional Coordinator.
- 11-06-04 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Dr. Roy Fouch For Risk Assessment And Offender Therapy Services.
- 11-06-05 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Colleen Mercuri-Johnson For Psychological Educational Services.
- 11-06-06 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Lifespan, Inc. For Representative Payee And Guardianship Services.
- 11-06-07 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign A Contract With Invo Healthcare Associates, Inc. For Occupational, Physical, And Speech Language Therapy Services For Early Intervention Individuals.
- 11-06-08 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign Contracts To Provide ICF/MR Adult Day Habilitation Services From July 1, 2011 Through June 30, 2012.
- 11-06-09 Board Adoption Of Automatic Transfer For Inter-County Telecommunication Billing, Commissioner Billing For: Advertisements, Background Checks, Drug Testing, Insurance Deductibles, Postage And Unemployment.
- 11-06-10 Appropriation Adjustments.
- 11-06-11 Ratification Of OAPSE, Local 302 Contract, 01/1/11 – 12/31/13.

11-06-12 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Advertise For Bids For Asphalt Paving For The Warren C. Young Center.

12. Financial Report

- Approval is requested for actual Warren County Board of Developmental Disabilities operating expenses of \$1,450,912.10 excluding Board Member reimbursement expenses for the month of May 2011, with cumulative annual totals amounting to \$14,439,057.23 as confirmed by the Warren County Auditor's Office.
- Approval is also requested for actual Pooled Fund expenses, for which the Warren County Board of Developmental Disabilities is the fiscal agent in the amount of \$43,889.00 for the month of May 2011, with cumulative annual totals amounting to \$159,777.32.
- Total expenses for Warren County Board of Developmental Disabilities and Pooled Fund for May 2011 amounts to \$1,494,801.10 excluding Board Member reimbursements, with annual totals equaling \$14,598,834.55.

13. Old Business

14. New Business

15. Adjournment



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-01

Date of Resolution: 06-20-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contracts *Funded By The Pooled Fund*.

RESOLUTION

Whereas, there are children residing in Warren County with multiple service needs that necessitate collaborative funding for residential services, and

Whereas, these children are served jointly by Warren County Board of Developmental Disabilities, Warren County Children’s Services, Warren County Mental Health, and Warren County Juvenile Court, and

Whereas, these individuals need residential services to maintain health and safety.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the following residential services contracts *funded by the Pooled Fund* for a total of **\$14,755.88**.

Foundations for Living, Agency Provider			
RB	05/27/11 – 07/31/11	Residential Placement	\$ 14,003.88
		Subtotal	\$ 14,003.88
Stepping Stones, Agency Provider			
TQ	06/12/11 – 08/12/11	Day Camp	\$ 752.00
		Subtotal	\$ 752.00

(These contracts have been approved as to form by the Prosecutor’s Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-02

Date of Resolution: 06-20-11

Topic of Resolution: The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Room And Board Contracts.

RESOLUTION

Whereas, there are eligible individuals residing in Warren County with developmental disabilities who are receiving residential services in licensed facilities, and

Whereas, these individuals must pay Room and Board to the Provider for costs associated with housing, food, personal care items, clothing, and

Whereas, the personal resources of the individual residents are utilized to pay Room and Board costs and then the county board pays any remaining balance that the individual residents cannot pay.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the following Licensed Facility Room and Board contracts for a cost not to exceed **\$ 337,960.80**.

Community Options, Inc.		Room & Board 07/01/11 – 06/30/12	
	East Street	\$ 22.37 x 6 residents	\$ 48,990.30
Hope Homes, Inc.		Room & Board 07/01/11 – 06/30/12	
	Columbia Road	\$ 24.12 x 5 residents	\$ 44,019.00
Open Options, Inc.		Room & Board 07/01/11 – 06/30/12	
	Fairwinds	\$ 22.37 x 6 residents	\$ 48,990.30
Residential Group Homes, Inc.		Room & Board 07/01/11 – 06/30/12	
	Baker Home	\$ 22.37 x 8 residents	\$ 65,320.40
	Silver Street	\$ 22.37 x 8 residents	\$ 65,320.40
	Reising Home	\$ 22.37 x 4 residents	\$ 32,660.20
	Virginia Court	\$ 22.37 x 4 residents	\$ 32,660.20
		Subtotal	\$ 195,961.20

(These contracts have been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-03

Date of Resolution: 06-20-11

Topic of Resolution: The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With The Regional Autism Advisory Council To Provide A Regional Coordinator.

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities serves many individuals with autism spectrum disorders and understands community collaboration and resource sharing better meets the needs of these individuals, and

Whereas, the Warren County Board of Developmental Disabilities wishes to use the services of a Regional Coordinator provided by the Regional Autism Advisory Council to conduct activities including, but not limited to:

- Catalogue current services available to individuals with Autism Spectrum Disorders and their families
- Identify gaps in services to individuals and families
- Develop initiatives in response to identified gaps
- Develop a process to assess service quality
- Facilitate county and regional collaboration through Task Forces and Work Groups
- Facilitate a regional, comprehensive training and professional development plan
- Represent the region of Southwest Ohio during State and Federal Initiatives

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign an agreement with the Regional Autism Advisory Council effective July 1, 2011 through June 30, 2012 for a cost not to exceed of **\$5,000.00**.

(This contract has been approved as to form by the Prosecutor's Office).

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-04

Date of Resolution: 06-20-11

Topic of Resolution: The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Dr. Roy Fouch For Risk Assessment And Offender Therapy Services.

RESOLUTION

Whereas, there are eligible individuals residing in Warren County with developmental disabilities who have requested day programming and are in need of risk assessment and possibly counseling in day programming settings, and

Whereas, there are eligible individuals residing in Warren County with developmental disabilities who are in need of sex offender risk assessment and therapy services in residential settings, and

Whereas, Dr. Fouch, currently provides risk assessments, individual and group therapy services for individuals in day programming and in two DD offender homes and is qualified, willing, and able to provide these services.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the contract with Dr. Roy Fouch for risk assessment and offender therapy services effective July 1, 2011 – June 30, 2012, for a cost not to exceed **\$35,600.00**.

(This contract has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-05

Date of Resolution: 06-20.-11

Topic of Resolution: The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Colleen Mercuri-Johnson For Psychological Educational Services.

RESOLUTION

Whereas, there are eligible individuals residing in Warren County with developmental disabilities who have histories of sexual offending behavior and are in need of psychological educational assessment and services to address these issues, and

Whereas, Colleen Mercuri-Johnson, is qualified, willing, and able to provide these services.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the contract with Colleen Mercuri-Johnson for Psychological Educational services effective July 1, 2011 – June 30, 2012 for a cost not to exceed **\$45,000.00**.

(This contract has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-06

Date of Resolution: 06-20-11

Topic of Resolution: The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Lifespan, Inc. For Representative Payee And Guardianship Services.

RESOLUTION

Whereas, there are eligible individuals residing in Warren County with developmental disabilities that are in need of assistance managing their social security income and/or making decisions that affect their health, safety and welfare, and

Whereas, Lifespan, Inc. is a nonprofit organization that provides representative payee services to individuals with disabilities for a fee to the Board of \$14.50 per month, per individual, and \$37.00 per month for individuals who cannot contribute to this fee out of their social security, and

Whereas, Lifespan, Inc. is a nonprofit organization that provides guardianship services to individuals with disabilities for an initial application fee of \$275.00 and a monthly fee of \$175.00 per month, per individual, and

Whereas, Warren County Board of Developmental Disabilities would like to contract with Lifespan, Inc. for representative payee services for up to 16 individuals per month and initial guardianship application for up to 3 individuals, and monthly guardianship services for up to 17 individuals.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent of the Warren County Board of Developmental Disabilities to sign the contract for representative payee and guardianship services with Lifespan, Inc. for a cost not to exceed \$40,119.00.

(This contract has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-07

Date of Resolution: 06-20-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign A Contract With Invo Healthcare Associates, Inc. For Occupational, Physical, And Speech Language Therapy Services For Early Intervention Individuals.

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities is in need of Occupational, Physical and Speech Language Therapy services for individuals in the Early Intervention program, and

Whereas, Invo Healthcare Associates, Inc. can provide the following services for individuals in the Early Intervention Program:

- 1,664 hours of Occupational Therapy services (\$56.00 per hour) **\$93,184.00**
- 1,808 hours of Physical Therapy services (\$56.00 per hour) **\$101,248.00**
- 1,808 hours of Speech Language Therapy services (\$56.00 per hour) **\$101,248.00**

Total for Occupational, Physical, and Speech Language Therapy Services **\$295,680.00**

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign a contract with Invo Healthcare Associates, Inc. for Occupational, Physical and Speech Language Therapy services effective August 1, 2011 through July 31, 2012 for a cost not to exceed **\$295,680.00**.

(This contract has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-08

Date of Resolution: 06-20-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign Contracts To Provide ICF/MR Adult Day Habilitation Services From July 1, 2011 Through June 30, 2012.

RESOLUTION

Whereas, the current contracts between the Board and the ICF/MR providers for Adult Day Habilitation and Transportation services provided by Warren County Board of Developmental Disabilities, end on June 30, 2011, and

Whereas, the Board and the ICF/MR providers wish to enter into new contracts, with adjustments in rate based upon the number of program days in this span.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign contracts effective July 1, 2011 through June 30, 2012 with the following agencies:

Abilities First
Community Concepts

(These contracts have been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-09

Date of Resolution: 06-20-11

Topic of Resolution:

Board Adoption Of Automatic Transfer For Inter-County Telecommunication Billing, Commissioner Billing For: Advertisements, Background Checks, Drug Testing, Insurance Deductibles, Postage And Unemployment.

RESOLUTION

Whereas, the county offices desire to increase efficiency by decreasing the number of vouchers and warrants that are generated monthly by processing monthly transfers of funds for inter-county telecommunications billings and Commissioner's billing for: advertisements, background checks, drug testing, insurance deductibles, postage and unemployment, and

Whereas, the county telecommunications department will issue an invoice for telephone services. We will review the bill for accuracy and create the departmental breakdown for the divisions of the Board of Developmental Disabilities. If we find any discrepancies in the billing we will notify the Telecommunications Department immediately to resolve. Issues not resolved by the third Wednesday of the month will be reported to the Auditor's office to delay the transfer, and

Whereas, the Warren County Commissioners Office of Management and Budget will send out quarterly invoices for reimbursement to each applicable department beginning in March, July, September and December. Each department will review the invoices for accuracy and internally approve the charges on the invoice. All invoices will be considered approved until the department contacts OMB. Transfer will be made on the Third Thursday of the month unless that day is a holiday, then the transfer will be made the next day.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the signature authorization form for monthly transfer of inter-county telecommunication billing, and the signature authorization form for quarterly transfer of inter county Commissioner reimbursement billing (advertisements, background checks, drug testing, insurance deductibles, postage and unemployment). The authorizations remain in effect until such time that it is revoked by the County Board or the Auditor.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-10

Date of Resolution: 06-20-11

Topic of Resolution: Appropriation Adjustments.

RESOLUTION

Whereas, additional allocations have been requested in order to meet the needs of the agency for the remainder of calendar year 2011, and

Whereas, some other line items contain allocations that exceed the need for the remainder of calendar year 2011.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the approval of the following appropriation adjustments.

\$ 55,000.00	from	205-6710-104	Salaries – Teacher’s
\$300,000.00	from	205-6710-999	Contingency
\$ 7,700.00	from	205-6710-220	Supplies
\$ 45,000.00	from	205-6710-320	Equipment (more than \$10,000)
\$ 50,000.00	from	205-6710-330	Real Property Capital Improvements
\$ 5,900.00	from	205-6710-815	STRS
\$ 57,895.00	from	205-6710-820	Health Insurance
\$288,966.00	to	205-6710-102	Salaries
\$ 10,700.00	to	205-6710-430	Utilities
\$ 55,461.00	to	205-6710-811	P.E.R.S.
\$ 10,100.00	to	205-6710-850	Training
\$ 21,300.00	to	205-6710-317	Equipment less than \$10,000
\$ 4,557.00	to	205-6710-871	Medicare
\$112,811.00	to	205-6710-478	Contract Services
\$ 6,350.00	to	205-6710-910	Other Expenses
\$ 11,250.00	to	205-6710-940	Travel

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-11

Date of Resolution: 06-20-11

Topic of Resolution: Ratification Of OAPSE, Local 302 Contract, 01/01/11 – 12/31/13.

RESOLUTION

Whereas, representatives of the Warren County Board of Developmental Disabilities and OAPSE, Local 302, have reached a tentative agreement on a subsequent contract.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities ratifies the tentative agreement with OAPSE, contingent upon the approval of said contract by the Warren County Board of Commissioners, effective January 1, 2011 through December 31, 2013, and authorizes the Superintendent to execute the terms and conditions of the agreement.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-06-12

Date of Resolution: 06-20-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Advertise For Bids For Asphalt Paving For The Warren C. Young Center.

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities' property located at 801 Drake Road is currently in need of driveway and parking area repair.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent to advertise for bids for asphalt paving for the Warren C. Young Center.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities