



BOARD MEETING AGENDA
February 28, 2011
7:00 PM
ADMINISTRATIVE OFFICES
107 OREGONIA ROAD
LEBANON, OHIO 45036

FINANCE COMMITTEE MEETING AT 6:00 PM
ETHICS COUNCIL MEETING AT 6:45 PM

1. Call to Order: Eugene Rose, President
2. Roll Call: Mary Butcher, Designated Recorder
3. Pledge of Allegiance
4. Approval of the 01/24/11 Regular Board Meeting Minutes
5. Hearing of the Public
6. Superintendent's Report
 - Facilities Committee
 - Finance Committee
 - Insurance Committee
7. Board President's Report
8. Ethics Committee Report
9. Resolutions
 - 11-02-01 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Supported Living Contract.
 - 11-02-02 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Residential Service Contracts *Funded by The Pooled Fund.*
 - 11-02-03 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Community Housing Assistance Program Contract (CHAP).

- 11-02-04 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Mental Health & Recovery Centers Of Warren County For In Home Support Services.
- 11-02-05 Proclaim The Month Of March Developmental Disabilities Awareness Month.
- 11-02-06 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Invo Healthcare Associates, Inc. For Speech Therapy Services For Early Intervention Individuals.
- 11-02-07 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With The Hearing, Speech And Deaf Center Of Greater Cincinnati To Provide American Sign Language Interpreter Services.
- 11-02-08 Supplemental Appropriation.
- 11-02-09 Operational Transfers.
- 11-02-10 Appropriation Adjustment.
- 11-02-11 Payment Of Administrative Fees To ODODD.

10. Financial Report

- Approval is requested for actual Warren County Board of Developmental Disabilities operating expenses of \$1,831,433.47, excluding Board Member reimbursement expenses for the month of January 2011, with cumulative annual totals amounting to \$1,831,433.47 as confirmed by the Warren County Auditor's Office.
- Approval is also requested for actual Pooled Fund expenses, for which the Warren County Board of Developmental Disabilities is the fiscal agent in the amount of \$37,007.78 for the month of January 2011, with cumulative annual totals amounting to \$37,007.78.
- Total expenses for Warren County Board of Developmental Disabilities and Pooled Fund for January 2011 amounts to \$1,868,441.25, with annual totals equaling \$1,868,441.25.

11. Old Business

12. New Business
13. Executive Session
14. Adjournment



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-01

Date of Resolution: 02-28-11

Topic of Resolution: The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Supported Living Contract.

RESOLUTION

Whereas, there are eligible individuals residing in Warren County with developmental disabilities who are requesting residential services, and

Whereas, these individuals need support and care provider assistance to maintain health and safety.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the following Supported Living contract for a total of **\$11,171.88**.

Community Options, Agency Provider			
(#1067)	12/13/10 – 01/07/11	SL while enrolling on IO	\$ 11,171.88
		Subtotal	\$ 11,171.88

(This contract has been approved as to form by the Prosecutor’s Office and reviewed by the Ethics Committee.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-02

Date of Resolution: 02-28-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Residential Service Contracts *Funded by The Pooled Fund.*

RESOLUTION

Whereas, there are children residing in Warren County with multiple service needs that necessitate collaborative funding for residential services, and

Whereas, these children are served jointly by Warren County Board of Developmental Disabilities, Warren County Children’s Services, Warren County Mental Health, and Warren County Juvenile Court, and

Whereas, these individuals need residential services to maintain health and safety.

THEREFORE, BE IT RESOLVED, the Warren County Board of Development Disabilities authorizes the Superintendent to sign the following Residential Services Contracts *funded by the Pooled Fund* for a total of **\$31,190.06**.

Foundations for Living, Agency Provider			
SC	02/07/11 – 06/13/11	Residential Placement	\$ 26,946.86
		Subtotal	\$ 26,946.86
LHS, Agency Provider			
CT	01/01/11 – 05/31/11	Room and Board	\$ 1,993.20
		Subtotal	\$ 1,993.20
The Marsh Foundation, Agency Provider			
KR	02/01/11 – 02/15/11	Residential Placement	\$ 2,250.00
		Subtotal	\$ 2,250.00

(These contracts have been approved as to form by the Prosecutors Office and reviewed by the Ethics Committee.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-03

Date of Resolution: 02-28-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Community Housing Assistance Program Contract (CHAP).

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities seeks to further the development, acquisition and on-going management of appropriate residential housing for persons with developmental disabilities who live in Warren County by entering into a Contract with a private, non-profit organization in order to accomplish this task, and

Whereas, the Community Housing Assistance Program is a private, non-profit organization with operations in Warren County with a mission to develop, acquire, and manage permanent, affordable homes for individuals with developmental disabilities, and

Whereas, both the Warren County Board of Developmental Disabilities and the Community Housing Assistance Program seek to facilitate individual choices in the selection of housing which enable individuals to be integrated into the community, and

Whereas, the Community Housing Assistance Program will be aided in meeting its mission through the support of the Warren County Board of Developmental Disabilities, Community Capital Housing funds from the Ohio Department of Developmental Disabilities and other available permissible revenues, and

Whereas, the Community Housing Assistance Program Agreement dated July 15,1997, has been enforced continuously and without interruption since the above date and the parties agree to be bound by the terms of that and previous agreement(s) between these parties with respect to the subject matter hereof. This Contract is a continuation and restatement of those agreement(s).

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the Community Housing Assistance Program Contract to meet these mutual objectives.

(This contract has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Committee.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-04

Date of Resolution: 02-28-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Mental Health & Recovery Centers Of Warren County For In Home Support Services.

RESOLUTION

Whereas, there are eligible children residing in Warren County with developmental disabilities who need in home support services which may include Assessment, Parent Education, Counseling and Behavior Supports, and Psychiatric Services, and

Whereas, Mental Health & Recovery Centers Of Warren County has agreed to provide in home support services which may include Assessment, Parent Education, Counseling, Behavior Supports, and Psychiatric Services for individuals referred by Warren County Board of Developmental Disabilities, and

Whereas, the rate per child will be \$25.00 per day.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the contract with Mental Health & Recovery Centers of Warren County at a cost not to exceed \$38,250.00.

(This contract has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Committee.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-05

Date of Resolution: 02-28-11

Topic of Resolution: Proclaim The Month Of March Developmental Disabilities Awareness Month.

RESOLUTION

Whereas, developmental disabilities affect more than six-million American children and adults, as well as their families, and

Whereas, the most effective way to overcome problems associated with understanding people with developmental disabilities is through providing information to increase that understanding, and

Whereas, we encourage all citizens to realize that individuals with developmental disabilities should be afforded opportunities in the community, including full access to housing, employment, and recreational activities, and

Whereas, opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities hereby proclaims the month of March 2011 as Developmental Disabilities Awareness Month and offers full support to individuals enrolled in our agency programs.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-06

Date of Resolution: 02-28-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Invo Healthcare Associates, Inc. For Speech Therapy Services For Early Intervention Individuals.

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities is in need of Speech Therapy services for individuals in the Early Intervention program, and

Whereas, Invo Healthcare Associates, Inc. can provide the following services for individuals in the Early Intervention Program.

- 1,752 hours of Speech Therapy services, (\$56.00 per hour) at a cost not to exceed \$98,112.00

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign a contract with Invo Healthcare Associates, Inc. for Speech Therapy services effective March 5, 2011 through March 4, 2012 at a cost not to exceed \$98,112.00.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-07

Date of Resolution: 02-28-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With The Hearing, Speech And Deaf Center Of Greater Cincinnati To Provide American Sign Language Interpreter Services.

RESOLUTION

Whereas, in order to serve all eligible individuals and their families, the Warren County Board of Developmental Disabilities may, on occasion, need to provide American Sign Language Interpretive Services, and

Whereas, the Hearing, Speech and Deaf Center of Greater Cincinnati can provide these services at a cost not to exceed \$46 per hour.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the contract with the Hearing, Speech and Deaf Center of Greater Cincinnati effective February 19, 2011 through February 18, 2012 to provide American Sign Language Interpretive Services.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-08

Date of Resolution: 02-28-11

Topic of Resolution: Supplemental Appropriation.

RESOLUTION

Whereas, additional allocations have been requested in order to meet the needs of the agency for the calendar year 2011, and

Whereas, said supplemental appropriation is necessary to perform an operational transfer from fund 204 into fund 205 of the cash balance as of 1-31-11 (\$188,563.53).

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities approves the following supplemental:

204-6610-997	\$188,563.53
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Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-09

Date of Resolution: 02-28-11

Topic of Resolution: Operational Transfers.

RESOLUTION

Whereas, as a result of State Fiscal Year Budget Bill for 2008/2009, combining all Ohio Department of Developmental Disabilities subsidies into one consolidated amount and therefore eliminating the requirement for the local County Board to maintain a separate Supported Living Fund, and

Whereas, this change will have no effect or impact on those individuals receiving supported living services, and

Whereas, the amount to be transferred to fund 205 shall be determined by the actual cash balance as of 1-31-11 (\$188,563.53, per Warren County Auditor reports).

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the approval of the following operational transfer to meet the needs of the agency.

Transfer from:	Amount:	Transfer to:
204-6610-997-9000	\$188,563.53	205-9000-999-9000

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-10

Date of Resolution: 02-28-11

Topic of Resolution: Appropriation Adjustment.

RESOLUTION

Whereas, additional allocations have been requested in order to meet the needs of the agency for the calendar year 2011, and

Whereas, the county auditor has deemed that according to GASB statement number 51 that an object code be established for software purchases (370), and

Whereas, the Board anticipates rent or lease expenses to exceed the budgeted amount.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the approval of the following appropriation adjustments.

\$ 200,000.00	from	205-6710-330	Real property, Capital improvements
\$ 110,000.00	to	205-6710-421	Rent or Lease
\$ 90,000.00	to	205-6710-370	Data Proc - Software

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-02-11

Date of Resolution: 02-18-11

Topic of Resolution: Payment Of Administrative Fees To ODODD.

RESOLUTION

Whereas, Ohio Revised Code requires under 5123.0412 the Ohio Department of Developmental Disabilities to charge each county board of developmental disabilities a fee equal to one and one half percent of the total value of all Medicaid paid claims for home and community based services provided to individuals eligible for services from the county board, and

Whereas, the calculated amount due for the 2nd quarter of State Fiscal Year 2011 for administrative fees is **\$60,519.78**.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to pay the amount of **\$60,519.78** to the Ohio Department of Developmental Disabilities via the Treasurer, State of Ohio, for the purpose of fulfilling the obligation of such fees for the 2nd quarter of State Fiscal Year 2011.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities