



BOARD MEETING AGENDA
April 25, 2011
7:00 PM
ADMINISTRATIVE OFFICES
107 OREGONIA ROAD
LEBANON, OHIO 45036

FINANCE COMMITTEE MEETING AT 6:00 PM
ETHICS COUNCIL MEETING AT 6:45 PM

1. Call to Order: Eugene Rose, President
2. Roll Call: Mary Butcher, Designated Recorder
3. Pledge of Allegiance
4. Approval of the 03/28/11 Regular Board Meeting Minutes
5. Hearing of the Public
6. Superintendent's Report
 - Facilities Committee
 - Finance Committee
 - Insurance Committee
7. Board President's Report
8. Ethics Council Report
9. Resolutions
 - 11-04-01 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contracts *Funded By The Pooled Fund.*
 - 11-04-02 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Amendment To The Current Master Operating Agreement With Production Services Unlimited, Inc. Effective January 1, 2011, Through December 31, 2011.

- 11-04-03 The Warren County Board Of Developmental Disabilities Is Requesting That The Warren County Board Of Commissioners Auction The Property Located At 129 North Main Street, Waynesville, Ohio.
- 11-04-04 Payment Of Administrative Fees To ODODD.
- 11-04-05 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign All Necessary Applications And Forms With CARF.

10. Financial Report

- Approval is requested for actual Warren County Board of Developmental Disabilities operating expenses of \$1,863,746.45, excluding Board Member reimbursement expenses for the month of March 2011, with cumulative annual totals amounting to \$11,224,577.29 as confirmed by the Warren County Auditor's Office.
- Approval is also requested for actual Pooled Fund expenses, for which the Warren County Board of Developmental Disabilities is the fiscal agent in the amount of \$13,445.60 for the month of March 2011, with cumulative annual totals amounting to \$68,095.98.
- Total expenses for Warren County Board of Developmental Disabilities and Pooled Fund for March 2011 amounts to \$1,877,192.05, with annual totals equaling \$11,292,673.27.

11. Old Business

12. New Business

13. Executive Session

14. Adjournment



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-04-01

Date of Resolution: 04-25-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contracts *Funded By The Pooled Fund*.

RESOLUTION

Whereas, there are children residing in Warren County with multiple service needs that necessitate collaborative funding for residential services, and

Whereas, these children are served jointly by Warren County Board of Developmental Disabilities, Warren County Children’s Services, Warren County Mental Health, and Warren County Juvenile Court, and

Whereas, these individuals need residential services to maintain health and safety.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the following residential services contracts *funded by the Pooled Fund* for a total of **\$43,583.86**.

Adriel, Agency Provider			
NR	03/18/11 – 06/30/11	Residential Placement	\$ 25,812.80
		Subtotal	\$ 25,812.80
Midwestern Children’s Home, Agency Provider			
HA	04/01/11 – 06/30/11	Residential Placement	\$ 6,018.74
AK	04/01/11 – 04/06/11	Residential Placement	\$ 570.00
		Subtotal	\$ 6,588.74
RMS of Ohio, Agency Provider			
JB	03/16/11 – 06/30/11	Respite Services	\$ 1,344.80
RE	04/01/11 – 06/30/11	Respite Services	\$ 3,645.52
PS	04/01/11 – 06/30/11	Respite Services	\$ 3,595.20
DW	04/01/11 – 06/30/11	Respite Services	\$ 2,596.80
		Subtotal	\$ 11,182.32

(These contracts have been approved as to form by the Prosecutor’s Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-04-02

Date of Resolution: 04-25-11

Topic of Resolution:

The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Amendment To The Current Master Operating Agreement With Production Services Unlimited, Inc. Effective January 1, 2011, Through December 31, 2011.

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities is in need of additional landscaping services, and

Whereas, Production Services Unlimited, Inc. is able to provide these additional landscaping services.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the amendment to the current Master Operating Agreement with Production Services Unlimited, Inc. to include the additional landscaping services effective January 1, 2011 through December 31, 2011.

(This amendment has been approved as to form by the Prosecutor's Office and reviewed by the Ethics Council.)

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-04-03

Date of Resolution: 04-25-11

Topic of Resolution: The Warren County Board Of Developmental Disabilities Is Requesting That The Warren County Board Of Commissioners Auction The Property Located At 129 North Main Street, Waynesville, Ohio.

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities deems it desirable and in the best interest of this agency to sell certain property located at 129 North Main Street, Waynesville, Ohio, and

Whereas, the Warren County Board of Developmental Disabilities is requesting that the Warren County Board of Commissioners auction said property, and

Whereas, the Warren County Board of Developmental Disabilities further requests that the Warren County Board of Commissioners start the bidding price at \$200,000.00 which is the appraised value of said property, and

Whereas, proceeds from the auction will be deposited into the fund of the Warren County Board of Developmental Disabilities.

THEREFORE, BE IT RESOLVED, the Warren County Board of Developmental Disabilities requests that the Warren County Board of Commissioners auction certain property located at 129 North Main Street, Waynesville, Ohio at a starting bid price of \$200,000.00.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-04-04

Date of Resolution: 04-25-11

Topic of Resolution: Payment Of Administrative Fees To ODODD.

RESOLUTION

Whereas, Ohio Revised Code requires, under 5123.0412, the Ohio Department of Developmental Disabilities to charge each county board of developmental disabilities a fee equal to one and one half per cent of the total value of all Medicaid paid claims for home and community based services provided to individuals eligible for services from the county board, and

Whereas, the calculated amount due for the 3rd quarter of State Fiscal Year 2011 for administrative fees is **\$67,001.88**.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to pay the amount of **\$67,001.88** to the Ohio Department of Developmental Disabilities via the Treasurer, State of Ohio, for the purpose of fulfilling the obligation of such fees for the 3rd quarter of State Fiscal Year 2011.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities



**WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
BOARD RESOLUTION**

Resolution Number: 11-04-05

Date of Resolution: 04-25-11

Topic of Resolution: The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign All Necessary Applications And Forms With CARF.

RESOLUTION

Whereas, the Warren County Board of Developmental Disabilities will undergo a CARF survey sometime in 2011, and

Whereas, the Warren County Board of Developmental Disabilities will be required to complete an on-line application, Business Associates agreement and various other necessary forms with CARF, and

Whereas, the Warren County Board of Developmental Disabilities wishes to comply with all Federal Health Insurance Portability and Accountability Act (HIPAA) Regulations.

THEREFORE, BE IT RESOLVED, that the Warren County Board of Developmental Disabilities authorizes the Superintendent to sign the on-line application, Business Associate Agreement and various other necessary forms with CARF.

Number of Board Members Present _____

Abstentions _____

In Favor _____

Opposed _____

President, Warren County Board of Developmental Disabilities