

WARREN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

The Warren County Board of Developmental Disabilities met for a Regular Board Meeting on March 28, 2011 at 7:00 p.m. at the Administrative Offices located at 107 Oregonia Road, Lebanon, Ohio.

Members Present: Eugene Rose Megan Trowbridge Steven Miller
Cynthia Comperchio William DeLord Mike Yetter

Members Absent: Robert Goodwin

Also Attending: Charles Beatty, Michele Swearingen, Tony Hidy, Heather Moore, Pete Mason, Dawn McKenna, Carol Heil, Megan Manuel, Bill Caplinger and Mary Butcher.

The Finance Committee met at 6:00 – 6:45 p.m.

The Ethics Council met at 6:45 – 7:00 p.m.

Mr. Rose called the meeting to order at 7:00 p.m.

The Roll Call was taken by Mary Butcher: Eugene Rose-present; Megan Trowbridge-present; Steven Miller-present; Cynthia Comperchio-present; William DeLord-present; Robert Goodwin-absent; Michael Yetter-present.

Mr. Rose stated that Mr. Goodwin could not attend the meeting because he was out of town. He requested a motion to excuse Mr. Goodwin from the meeting. Mr. DeLord made a motion to excuse Mr. Goodwin, seconded by Ms. Trowbridge. Vote: 6-0. Passed.

Mr. Rose led Board Members and guests in the Pledge of Allegiance.

Mr. Rose requested a motion to approve the February 28, 2011 Regular Board Meeting Minutes. Ms. Trowbridge made a motion to approve, seconded by Ms. Comperchio. Vote: 6-0. Passed.

HEARING OF THE PUBLIC:

No one requested to speak.

SUPERINTENDENT'S REPORT:

COMMITTEE MEETING REPORTS:

- Insurance Committee: Did not meet. A meeting is scheduled for April 13, 2011.
- Finance Committee: Met. Ms. Swearingen reviewed current and future waivers and financial projections.
- Facilities Committee: Did not meet. Ms. Manuel stated that the gymnasium at the Warren C. Young Center is complete and looks exceptional. The SSA Division has relocated to the Young Center and the Operations Division has started to remodel the Deerfield Center in preparation for the move of the

Community Employment Department.

On March 1, 2011, the agency hosted an Open House in recognition of DD Awareness month at the Deerfield Center and Production Services Unlimited. On the same day, a ribbon cutting ceremony was held at the agency's new administrative offices.

Ms. Manuel attended the OPI Awards ceremony. Deb Silverman from WCPO-TV, Cincinnati received an award of excellence for the feature story of Warren County Board of DD. Deb was unable to attend, the agency accepted the award on her behalf.

The business cards are currently being reviewed for accuracy. In an effort to "go green" Ms. Manuel is exploring ways to cut down on the size of the monthly Board packet.

BOARD PRESIDENT'S REPORT:

Mr. Rose commented on the success and great attendance of the Open house.

RESOLUTIONS:

Dr. Miller stated that the Ethics Committee approved Resolution Numbers 11-03-01 and 11-03-02. Dr. Miller read the legal opinion of a Board member's relative providing Independent Provider Services. The legal opinion stated that the independent provider is not employed by the Board or a contract agency, therefore no conflict exists.

- 11-03-01 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Supported Living Contract. Ms. Trowbridge made a motion to approve, seconded by Mr. Yetter. Vote: 6-0. Passed.
- 11-03-02 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contracts *Funded By The Pooled Fund*. Dr. Miller made a motion to approve, seconded by Ms. Comperchio. Vote: 6-0. Passed.
- 11-03-03 The Warren County Board of Developmental Disabilities Authorizes The Superintendent To Execute Release Of Mortgage Granted By Community Housing Assistance Program, Inc. Against 92 Holland Avenue, Lebanon, Ohio. Mr. Yetter made a motion to approve, seconded by Ms. Comperchio. Vote: 6-0. Passed.
- 11-03-04 Preliminary Implementation Component Tool (PICT) Update. Ms. Trowbridge made a motion to approve, seconded by Mr. DeLord. Vote: 6-0. Passed.
- 11-03-05 The Warren County Board of Developmental Disabilities Authorizes The Superintendent To Sign The Settlement Agreement. Ms.

Trowbridge made a motion to approve, seconded by Mr. Yetter.
Mr. Caplinger reviewed the details of this settlement agreement.
Vote: 6-0. Passed.

Ms. Swearingen reviewed the financial report. Ms. Trowbridge made a motion to approve, seconded by Mr. Yetter. Vote: 6-0. Passed.

OLD BUSINESS:

None.

NEW BUSINESS:

Mr. Rose suggested adding the Board Packet out on the website with password protection for Board Members to access.

EXECUTIVE SESSION:

None.

There being no other business, Mr. DeLord made a motion to adjourn the meeting at 7:29 p.m., seconded by Ms. Trowbridge. Vote: 6-0. Passed.

Submitted by,

Dr. Steven Miller
Recording Secretary

Mary Butcher
Designated Recording Secretary