

## WARREN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

The Warren County Board of Developmental Disabilities met for a Regular Board Meeting on June 20, 2011 at 7:00 p.m. at the Administrative Offices located at 107 Oregonia Road, Lebanon, Ohio.

Members Present: Eugene Rose Megan Trowbridge Steven Miller  
William DeLord Robert Goodwin

Members Absent: Cynthia Comperchio Mike Yetter

Also Attending: Charles Beatty, Michele Swearingen, Heather Moore, Pete Mason, Tony Hidy, Carol Heil, Frank Hickman, Andrea Aycinena, Megan Manuel, Bill Caplinger and Mary Butcher.

The Ethics Council met at 6:45 – 7:00 p.m.

Mr. Rose called the meeting to order at 7:05 p.m.

The Roll Call was taken by Mary Butcher: Eugene Rose-present; Megan Trowbridge-present; Steven Miller-present; Cynthia Comperchio-absent; William DeLord-present; Robert Goodwin-present; Michael Yetter-absent.

Mr. Rose led Board Members and guests in the Pledge of Allegiance.

Mr. Rose requested a motion to move the Executive Session to #6 on the agenda to accommodate guests attending tonight's Board Meeting. Mr. DeLord made a motion to modify the agenda, seconded by Mr. Goodwin. Vote: 5-0. Passed.

Mr. Rose stated that Mr. Yetter could not attend the meeting because of work obligations and Ms. Comperchio could not attend due to personal reasons. He requested a motion to excuse Mr. Yetter and Ms. Comperchio from the meeting. Ms. Trowbridge made a motion to excuse Mr. Yetter and Ms. Comperchio, seconded by Dr. Miller. Vote: 5-0. Passed.

Mr. Rose requested a motion to approve the May 23, 2011 Regular Board Meeting Minutes. Ms. Trowbridge made a motion to approve, seconded by Dr. Miller. Vote: 5-0. Passed.

### EXECUTIVE SESSION:

Mr. Rose requested a motion to go into executive session for conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action and preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mr. Rose requested Megan Manuel, Bill Caplinger, Michele Swearingen, Pete Mason, Frank Hickman and Andrea Aycinena join the Board in executive session. Dr. Miller made a motion to go

into executive session at 7:10 p.m., seconded by Ms. Trowbridge. Roll Call Vote: Rose-yes; Trowbridge-yes; Miller-yes; Comperchio-absent; DeLord-yes; Goodwin-yes; Yetter-absent. Vote: 5-0. Passed.

Dr. Miller made a motion to return from executive session at 8:09 p.m., seconded by Ms. Trowbridge. Roll Call Vote: Rose-yes; Trowbridge-yes; Miller-yes; Comperchio-absent; DeLord-yes; Goodwin-yes; Yetter-absent. Vote: 5-0. Passed.

HEARING OF THE PUBLIC:

No one requested to speak.

SUPERINTENDENT'S REPORT/COMMITTEE MEETING REPORTS:

- Insurance Committee: Did not meet.
- Finance Committee: Did not meet.
- Facilities Committee: The Facilities Committee met to discuss the installation of a chair lift at the Administrative Offices (Oregonia Road) and the elevator at the Warren C. Young Center. The committee decided that at the present time it would not be cost effective to install the chair lift. In the future if the need arises, the committee will reconvene to discuss options. The elevator at the Warren C. Young Center will be sold at auction. Mr. Mason presented an overview on facilities including the status of the building renovation of the South Lebanon property; new security system at Production Services Unlimited, Inc and the parking lot located at the Warren C. Young Center.

Ms. Manuel and Ms. Swearingen are scheduled to meet with the Warren County Commissioners regarding the budget and tax collection on June 28, 2011. On June 11, 2011, the agency held its first 5K Run/Walk Fundraiser. There were 123 people registered for the event and approximately \$3,500 was raised for the levy fund. The agency would like to host this event annually. The agency will have a booth this year at the Warren County Fair which will be July 18-23, 2011. Staff along with individuals served will be at the booth to answer questions and hand out information. Ms. Manuel reminded the board, there will be no July Board Meeting.

BOARD PRESIDENT'S REPORT:

None.

RESOLUTIONS:

Dr. Miller stated that the Ethics Committee approved Resolution Numbers 11-06-01, 11-06-02, 11-06-03, 11-06-04, 11-06-05, 11-06-06, 11-06-07 and 11-06-08.

11-06-01      The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contracts *Funded By The Pooled Fund*. Dr. Miller made a motion to approve, seconded by Ms. Trowbridge. Vote: 5-0. Passed.

11-06-02      The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Room And Board Contracts. Mr.

DeLord made a motion to approve, seconded by Dr. Miller. Vote: 5-0. Passed.

- 11-06-03 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With The Regional Autism Advisory Council To Provide A Regional Coordinator. Ms. Trowbridge made a motion to approve, seconded by Mr. DeLord. Vote: 5-0. Passed.
- 11-06-04 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Dr. Roy Fouch For Risk Assessment And Offender Therapy Services. Dr. Miller made a motion to approve, seconded by Ms. Trowbridge. A discussion was held regarding the number of hours and hourly rate of this contract. Vote: 5-0. Passed.
- 11-06-05 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Colleen Mercuri-Johnson For Psychological Educational Services. Ms. Trowbridge made a motion to approve, seconded by Mr. DeLord. A discussion was held regarding the number of hours and hourly rate of this contract. Vote: 5-0. Passed.
- 11-06-06 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Lifespan, Inc. For Representative Payee And Guardianship Services. Mr. Goodwin made a motion to approve, seconded by Ms. Trowbridge. Vote: 5-0. Passed.
- 11-06-07 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign A Contract With Invo Healthcare Associates, Inc. For Occupational, Physical, And Speech Language Therapy Services For Early Intervention Individuals. Dr. Miller made a motion to approve, seconded by Mr. Goodwin. Vote: 5-0. Passed.
- 11-06-08 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign Contracts To Provide ICF/MR Adult Day Habilitation Services From July 1, 2011 Through June 30, 2012. Ms. Trowbridge made a motion to approve, seconded by Mr. Goodwin. Vote: 5-0. Passed.
- 11-06-09 Board Adoption Of Automatic Transfer For Inter-County Telecommunication Billing, Commissioner Billing For: Advertisements, Background Checks, Drug Testing, Insurance Deductibles, Postage And Unemployment. Ms. Trowbridge made a motion to approve, seconded by Mr. Goodwin. The agency will still

receive an invoice for approval prior to the transfer of funds. Vote: 5-0. Passed.

- 11-06-10 Appropriation Adjustments. Ms. Trowbridge made a motion to approve, seconded by Dr. Miller. Vote: 5-0. Passed.
- 11-06-11 Ratification Of OAPSE, Local 302 Contract, 01/1/11 – 12/31/13. Mr. Goodwin made a motion to approve, seconded by Mr. DeLord. Vote: 5-0. Passed.
- 11-06-12 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Advertise For Bids For Asphalt Paving For The Warren C. Young Center. Dr. Miller made a motion to approve, seconded by Mr. Goodwin. Vote: 5-0. Passed.

Ms. Swearingen reviewed the financial report. Ms. Trowbridge made a motion to approve, seconded by Mr. Goodwin. Vote: 5-0. Passed.

OLD BUSINESS:

Mr. Rose discussed the possibility of utilizing the Waynesville Group Home as a place to produce and sell the Candy Bouquets made by the individuals at Production Services in the event the building does not sale.

NEW BUSINESS:

None.

There being no other business, Ms. Trowbridge made a motion to adjourn the meeting at 8:35 p.m., seconded by Mr. Goodwin. Vote: 5-0. Passed.

Submitted by,

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Dr. Steven Miller  
Recording Secretary

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Mary Butcher  
Designated Recording Secretary