

WARREN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

The Warren County Board of Developmental Disabilities met for a Regular Board Meeting on February 28, 2011 at 7:00 p.m. at the Administrative Offices located at 107 Oregonia Road, Lebanon, Ohio.

Members Present: Eugene Rose Megan Trowbridge Steven Miller
William DeLord Robert Goodwin Mike Yetter

Members Absent: Cynthia Comperchio

Also Attending: Charles Beatty, Michele Swearingen, Tony Hidy, Heather Moore, Pete Mason, Dawn McKenna, Megan Manuel, Bill Caplinger and Mary Butcher.

The Finance Committee met at 6:00 – 6:45 p.m.

The Ethics Council met at 6:45 – 7:00 p.m.

Mr. Rose called the meeting to order at 7:06 p.m.

The Roll Call was taken by Mary Butcher: Eugene Rose-present; Megan Trowbridge-present; Steven Miller-present; Cynthia Comperchio-absent; William DeLord-present; Robert Goodwin-present; Michael Yetter-present.

Mr. Rose requested a motion to excuse Ms. Comperchio from the meeting due to illness. Mr. Yetter made a motion to excuse Ms. Comperchio, seconded by Dr. Miller. Vote: 6-0. Passed.

Mr. Rose led Board Members and guests in the Pledge of Allegiance.

Mr. Rose requested a motion to approve the January 28, 2011 Regular Board Meeting Minutes. Ms. Trowbridge made a motion to approve, seconded by Mr. Goodwin. Vote 5-0-1. (Mr. DeLord abstained because his recent appointment to the Board occurred after the last meeting) Passed.

HEARING OF THE PUBLIC:

No one requested to speak.

SUPERINTENDENT'S REPORT:

COMMITTEE MEETING REPORTS:

- Insurance Committee: Did not meet.
- Finance Committee: Met. Ms. Swearingen reviewed future financial projections.
- Facilities Committee: Mr. Mason gave an update on facilities which included recent division moves and roof replacements.

Ms. Manuel welcomed Bill DeLord to the Board. Ms. Manuel presented a proposal submitted to the Board by the Warren County Educational Service Center. At this time,

the Warren County ESC would like to implement an Autism program for school-aged children which will be beneficial to school districts in Warren County. The Warren County ESC is requesting that the Board be the financial contributor to this program. After Board discussion, it was decided that the Board adequately assists the school districts with preschool funding in the approximate amount of 2.5 million dollars per year. At this time, the Board does not wish to assist in the establishment of an Autism program.

In celebration of DD Awareness Month, the agency's Open House and Provider Fair will be on March 1, 2011. On that same day, a ribbon cutting ceremony will take place for the new administrative offices. Director Martin was invited to the ceremony. He is unable to attend; however, his office sent a certificate of recognition that will be read at the Open House.

A replacement for the Early Intervention Supervisor position has been selected. Kelly Brooks will begin her employment with the agency on March 28, 2011. Currently, Kelly is the Help Me Grow Director for Warren County. The Early Intervention Supervisor position will report to Carol Heil, who has recently accepted the additional job responsibilities as the Director for the Early Intervention Division.

The agency will be ordering business cards for any Board member that would find them beneficial.

The agency will be hosting a 5K Run as a levy fund raiser on June 11, 2011 at Armco Park. Ms. Manuel will apprise the Board with more information when it becomes available.

BOARD PRESIDENT'S REPORT:

Mr. Rose also welcomed Mr. DeLord to the Board.

RESOLUTIONS:

Dr. Miller stated that the Ethics Committee approved Resolution Numbers 11-02-01, 11-02-02, 11-02-03, 11-02-04, 11-02-06 and 11-02-07.

- 11-02-01 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Supported Living Contract. Mr. Yetter made a motion to approve, seconded by Ms. Trowbridge. Vote: 6-0. Passed.
- 11-02-02 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Residential Service Contracts Funded by The Pooled Fund. Dr. Miller made a motion to approve, seconded by Mr. Goodwin. Vote: 6-0. Passed.
- 11-02-03 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Community Housing Assistance Program Contract (CHAP). Ms. Trowbridge made a

motion to approve, seconded by Mr. Yetter. Vote: 6-0. Passed.

- 11-02-04 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Mental Health & Recovery Centers Of Warren County For In Home Support Services. Ms. Trowbridge made a motion to approve, seconded by Mr. Goodwin. Vote: 6-0. Passed.
- 11-02-05 Proclaim The Month Of March Developmental Disabilities Awareness Month. Dr. Miller made a motion to approve, seconded by Ms. Trowbridge. Vote: 6-0. Passed.
- 11-02-06 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With Invo Healthcare Associates, Inc. For Speech Therapy Services For Early Intervention Individuals. Mr. Goodwin made a motion to approve, seconded by Dr. Miller. Vote: 6-0. Passed.
- 11-02-07 The Warren County Board Of Developmental Disabilities Authorizes The Superintendent To Sign The Contract With The Hearing, Speech And Deaf Center Of Greater Cincinnati To Provide American Sign Language Interpreter Services. Mr. Yetter made a motion to approve, seconded by Mr. Goodwin. Vote: 6-0. Passed.
- 11-02-08 Supplemental Appropriation. Ms. Trowbridge made a motion to approve, seconded by Dr. Miller. Vote: 6-0. Passed.
- 11-02-09 Operational Transfers. Ms. Trowbridge made a motion to approve, seconded by Mr. Yetter. Vote: 6-0. Passed.
- 11-02-10 Appropriation Adjustment. Dr. Miller made a motion to approve, seconded by Mr. Goodwin. Vote: 6-0. Passed.
- 11-02-11 Payment Of Administrative Fees To ODODD. Ms. Trowbridge made a motion to approve, seconded by Dr. Miller. Vote: 6-0. Passed.

Ms. Swearingen reviewed the financial report. Mr. Goodwin made a motion to approve, seconded by Mr. Yetter. Vote: 6-0. Passed.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

There being no other business, Mr. Yetter made a motion to adjourn the meeting at 7:46 p.m., seconded by Ms. Trowbridge. Vote: 6-0. Passed.

Submitted by,

Dr. Steven Miller
Recording Secretary

Mary Butcher
Designated Recording Secretary